



## *All Taken Care Of*

Pricing is custom-tailored to each wedding or event. Please call or email to schedule your complimentary consultation.

This package is designed for the couple that would like assistance with their wedding planning from the very beginning stages until the last guest departs. Part of our complete custom event design, the premier package includes full access to Cori's innovative and creative ideas. Cori will manage the entire process on a day-to-day basis to ensure that every detail has been taken care of.

The Package consists of the following:

- Initial Complimentary Consultation
- Detailed budget planning meeting with your wedding planner to include all ideas with regards to the style and design of your wedding.
- Unlimited personalized consultations via phone, email or in person
- Expert advice regarding etiquette, budget and design
- Creative consultation (themes & custom décor)
- Assistance with all wedding related paper goods. If desired, Coordinator will stamp, stuff and mail out all Save the Date and Wedding invitations. All expenses paid by client
- Coordinator may collect R.S.V.P. cards and keep track of responses
- Custom Wedding Calendar and Checklist
- Venue referrals and tours that fit your budget and design
- Access to top professionals in the Wedding and Event Industry
- Assist with vendor selections and all contracts
- Plan & accompany to all vendor meetings
- Accompaniment to your meal tasting/menu selection
- Accompaniment to all final detailing appointments with vendors and venue
- Final Vendor confirmations and directions for the day
- Create your Wedding Day Timeline and Floor Plan
- Assist with Rehearsal Dinner location and arrangements
- Personal concierge service: Hotel accommodations and travel arrangements for guests, room blocks, gift baskets....all the small details.
- Research activities and special events for out of town guests.
- Assist with planning bridal lunch or brunch the day after
- Direct and orchestrate your wedding ceremony
- Collect wedding items at rehearsal to be set up on wedding day. Such as favors, programs, guest book, place cards etc.
- Manage the entire event – from the moment you are in the makeup chair to the last guest to depart.
- Wedding Emergency Kit